# **Awilco Drilling Web Site Privacy Statement**

Awilco Drilling has a long-standing commitment to safeguard the privacy of information entrusted to us. The privacy principles and procedures set forth below are intended to tell you how we collect, use, and distribute user information via our primary public web site (www.awilcodrilling.com). This statement also applies generally to all web sites operated by Awilco Drilling (and its affiliates). This statement does not cover information collected from sources other than Awilco Drilling web sites.

# Awilco Drilling Web Site Privacy Statement covers the following topics:

- Specific Awilco Drilling sites and services
- Types and uses of personal information
- Sharing with other Awilco Drilling companies
- How personal information is shared with third parties
- Security measures
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- Access and accuracy
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## Specific Awilco Drilling sites and services

This privacy policy is to inform you regarding the use of your personal information which is collected during your visit to one of our websites. This privacy policy applies to the majority of our websites, however there may be occasions where there is a need to have a slightly different privacy policy. Whenever a website of Awilco Drilling has a different privacy policy it will be made clear that that privacy policy differs from this general Awilco Drilling privacy policy. On your journey around the Awilco Drilling websites please check the privacy policy of each website which you visit and do not assume that this privacy policy applies to all Awilco Drilling websites.

## Types and uses of personal information

If you use this web site, personally identifiable information about you may be collected and processed by Awilco Drilling employees. In general, we only collect such information (such as your name, email address, phone number) when you knowingly provide it to us. Additionally, Awilco Drilling may automatically collect or process personally identifiable data (such as your Internet domain or IP address) as part of the operation of this web site or during the course of your activities on or use of this web site. In nearly all cases this data may be collected or processed by, and transferred to, Awilco Drilling facilities in the United Kingdom and in other countries where Awilco Drilling does business; the data is then subject to the legal systems of those countries. By using this web site (which resides in part on servers located in the United Kingdom), you unambiguously consent to any collection, processing, transfer or use of any personal data. If you do not consent to any collection, processing, transfer or use of this web site.

## Sharing with other Awilco Drilling companies

We share much of our data, including personally identifiable information about you, with our affiliates throughout the world. To the extent that these entities have access to your information, they will follow privacy practices no less protective than our practices described in this document, to the extent allowed by applicable law.

## How personal information is shared with third parties

Without the user's consent, Awilco Drilling will not sell, trade or disclose the user's personally identifiable information to third parties that want to market products to the user. However, Awilco Drilling may disclose information to third parties assisting us in carrying out a transaction or providing a service to you (e.g., packaging, sending and delivering purchases and information to you, or performing statistical analyses of our services), or in connection with merger and acquisition discussions. Additionally, Awilco Drilling may disclose information when required by subpoena, search warrant, or other legal process, or in response to activities that are unlawful or a violation of Awilco Drilling rules for use of the web site, or to protect and defend the rights or property of Awilco Drilling.

#### **Security measures**

Awilco Drilling has implemented technological and operational security processes to protect your personally identifiable information from loss, misuse, alteration, or unintentional destruction. While no security measure can guarantee against compromise, Awilco Drilling regularly reviews and updates its security measures in an effort to provide appropriate security for all information held by Awilco Drilling.

### **Modifications to statement**

Awilco Drilling reserves the right to change, modify, or update this statement, appendices and references at any time without notice. We indicate the date of the current statement below, so you know when it was last updated.

#### Access and accuracy

Awilco Drilling wants to maintain only accurate information about users of the site. Users can request individual information that has been gathered about them by contacting the data protection officer at <u>DPO@awilcodrilling.com</u> Upon receipt of appropriate identification information, Awilco Drilling will provide the user with access to the personally identifiable information that it maintains about use of Awilco Drilling web sites or which users have supplied to Awilco Drilling via a Awilco Drilling web site. If factual inaccuracies are found, please notify Awilco Drilling so that they may be corrected.

### **Data retention**

Subject to records management requirements, Awilco Drilling does not intend to retain personal data longer than is necessary for the purpose it was collected.

### Children

Awilco Drilling takes children's privacy seriously. Awilco Drilling asks children under the age of 13 not to send any personally identifiable information to Awilco Drilling web sites without the consent of their parents or guardians. Awilco Drilling encourages all parents and guardians to instruct their children in the safe and responsible use of personal information on the Internet. Awilco Drilling will not knowingly collect, use, or disclose to third parties any personal information collected from children, and we are committed to complying with applicable laws and requirements.

## Linked Web sites

We provide links to third party sites. Since we do not control these web sites, we encourage you to review the privacy statement posted on these (and all) third party sites. Awilco Drilling is not responsible for the privacy statements or practices of sites and services controlled by other companies or organizations.

### Use of cookies

Awilco Drilling may use "cookies" in connection with operation of its web sites. Cookies are small pieces of information that are stored on your computer by the Awilco Drilling web site server. Cookies are used for record-keeping purposes – the stored information can be retrieved by the Awilco Drilling web site server when you return to the web site. This allows Awilco Drilling to personalize or regulate the use of the site, and also permits Awilco Drilling to automate the access and data entry functions of the site (e.g., login information), to store on-line ordering information for purchases you may make while visiting the site, and to tailor the appearance or presentation of the site to your preferences or interests. In general, Awilco Drilling does not use cookies to track the navigational habits of identified users without the user's consent. If you visit our sites to read or download content, much of the information Awilco Drilling does collect is statistical only (e.g., the domain from which an employee accesses the internet, the date and time of access to the site, and the internet address of the web site from which the employee linked directly to the Awilco Drilling site) and not personally identifiable. Awilco Drilling uses this information about the number of visitors and their use of the sites in aggregate form to make the sites more useful and attractive.

The use of cookies is common in the industry, and they are used at most major web sites. Cookies will not be used to pass any information from an employee's computer except the specific information placed into the cookie from one participating Awilco Drilling web site when the cookie is retrieved by another participating Awilco Drilling web site. Employees may wish to adjust the Web browser to inform employees whenever a cookie is to be used, or to reject all cookies automatically. However, if an employee elects not to accept cookies, some parts of the web site may not function properly or permit access. For more information on cookies, see http://www.cookiecentral.com/faq.htm

## **Relevant Legislation**

Along with our business and internal computer systems, this website is designed to comply with the following national and international legislation with regards to data protection and user privacy:

- UK Data Protection Act 1988 (DPA)
- EU Data Protection Directive 1995 (DPD)
- EU General Data Protection Regulation 2018 (GDPR)
- Australian Privacy Act 1988 (APA)

This site's compliance with the above legislation, all of which are stringent in nature, means that this site is likely compliant with the data protection and user privacy legislation set out by many other countries and territories as well. If you are unsure about whether this site is compliant with your own country of residences' specific data protection and user privacy legislation you should contact our data protection officer at <u>DPO@awilcodrilling.com</u> for clarification.

### **Limitation of Liability**

IN NO EVENT WILL AWILCO DRILLING, ITS AFFILIATES AND DIVISIONS, AND THEIR RESPECTIVE EMPLOYEES, OFFICERS, DIRECTORS, CONTRACTORS, SUPPLIERS, VENDORS, INSURERS AND AGENTS, BE LIABLE TO YOU OR TO ANY OTHER PERSON FOR ANY COSTS, DAMAGES (INCLUDING ANY SPECIAL, INCIDENTAL, EXEMPLARY, INDIRECT OR CONSEQUENTIAL DAMAGES), OR LIABILITY OF ANY NATURE, ARISING FROM ANY CAUSE, RESULTING FROM THE COLLECTION, USE, TRANSFER, PROCESSING, HANDLING, CONTENT, OR STORAGE OF PERSONAL INFORMATION OBTAINED OR SUBMITTED BY YOU RESULTING FROM YOUR ACCESS AND USE OF THIS SITE.

#### **Contact Information**

Customers and visitors should direct comments or questions regarding this statement to their Awilco Drilling representative; employees to their Human Resources representative, all other inquiries should be directed via e-mail to: <u>DPO@awilcodrilling.com</u>